

	Room	Adjacencies/Locations/Attributes/Assignments	Access, Security, Scheduling	FF&E <i>*note: all rooms WIFI access</i>	Environmental Controls	Storage Needs	Ownership
A S S I G N A B L E	<b>FACULTY</b>						
	Full-time Faculty	110 SF; Grouped by school and department	Private office; door to office is lockable	Standard office plus seating for 2 guests	Natural lighting, adjustable lighting, acoustic privacy	Ample book storage	Private
	Adjunct Faculty	Provide hoteling space and general office support within the faculty lounge; provide space inside respective schools	Open workstation; faculty lounge and adjunct card access only	Shared meeting table and chairs, in addition to hoteling spaces	Natural lighting, adjustable lighting	Access to lockers in or near faculty lounge	Open
	<b>STAFF</b>						
	President	300 SF; Adjacent to President's administrative assistants and Vice Presidents; able to accommodate small meetings	Private office; door to office is lockable	Standard office plus meeting table and chairs (5+)	Natural lighting, adjustable lighting, acoustic privacy	Ample book storage	Private
	Vice President	200 SF; Adjacent to President; close access to meeting rooms	Private office; door to office is lockable	Standard office plus meeting table and chairs (3)	Natural lighting, adjustable lighting, acoustic privacy	Ample book storage	Private
	Dean	175 SF; Within respective school; close access to meeting rooms	Private office; door to office is lockable	Standard office plus meeting table and chairs (3)	Natural lighting, adjustable lighting, acoustic privacy	Ample book storage	Private
	Directors	144 SF; Within respective school; close access to meeting rooms	Private office; door to office is lockable	Standard office plus seating for 2 guests	Natural lighting, adjustable lighting, acoustic privacy	Ample book storage	Private
	Assistant Directors, Administrative Directors, Academic Directors, Associate Directors, Associate Deans, Assistant Deans	110 SF; Within respective school	Private office; door to office is lockable	Standard office plus seating for guest	Natural lighting, adjustable lighting, acoustic privacy	Ample book storage	Private
Librarians	110 SF; Possibly within University and Law Libraries	Open workstation	Standard office plus seating for guest	Natural lighting, adjustable lighting	Access to general storage appropriate to departmental needs and role	Open	
Staff Offices	64 SF; Grouped by school and department	Open workstation	Shared meeting table and chairs among 4 workstations	Natural lighting, adjustable lighting	Access to general storage for staff and administration	Open	

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N O N - A S S I G N A B L E	<b>INSTRUCTION</b>						
	General Classrooms	Classrooms aggregated in Classroom "wings" (distributed throughout 2nd, 3rd, and 4th floor of the 536 Mission St building)	•Accessed during regular building hours •Scheduled use only	High-quality projection, white boards, moveable seating and desks, smart podium, outlet accessibility	Natural lighting, adjustable lighting, acoustic controls/clarity	Secure storage for software and hardware	Shared
	Lawyering Skills Program Courtroom/Classroom	Courtroom/Classrooms within Lawyering Skills Program; embedded within the Law School	•Accessed during regular building and extended night hours •Scheduled use only; Law School prioritization	High-quality projection, white boards, movable seating and desks, smart podium, judge's bench, jury seating, witness stand, outlet accessibility	Natural lighting, adjustable lighting, acoustic controls/clarity	Secure storage for software and hardware; ample storage for Moot Courtroom furniture	Shared; Law School
	<b>LIBRARY</b>						
	<i>Refer to Library Functional Specs</i>						
	<b>INTERACTION</b>						
	Student Hub	Main interaction space within 536 Mission St building; centerpiece and focal point of student activity for GGU; adjacent to Learning Support Services, relaxation and wellness centers, student lounges, casual study, and libraries; different configurations, diversity of spaces	Open during regular building hours	Tables, chairs, couches, outlet accessibility, data access, multiple furniture configurations, variety of seating	Natural light; highly adjustable lighting	Student lockers nearby	Shared
	Bookstore	Located within 40 Jessie; adjacent to cafe commons	Open during regular building hours; fully secured after hours	Standard full-height and half-height book shelving	Natural light and adjustable lighting	Basement storage	Shared
	Cafe Commons	Main space for interaction within 40 Jessie; adjacent to bookstore and cafe	Open during regular building hours; fully secured after hours	Tables, chairs, couches, outlet accessibility	Natural light and adjustable lighting	Kitchen and food supplies/deliveries	Shared
	Conference/Meeting/Group Study Rooms	•536 Mission St: Some rooms adjacent to collaborative interaction space; some rooms adjacent to classrooms, some adjacent to hub •Some rooms existing within 40 Jessie St building	•Open during regular building hours; fully secured after hours •First priority to scheduled meetings/events; available for drop-in use if not scheduled	Tables, chairs, projectors and screens, outlet accessibility	Natural light and adjustable lighting		Shared
	Faculty/Staff Lounge	Easy access to more formal conference and meeting rooms; adjacent to university administration areas; adjacent to nearby faculty/staff bathrooms; nooks and crannies - a variety of spaces	Open during regular building hours; fully secured after hours	Large table, seating for ??, variety of seating and comfortable lounges/couches, hoteling seating for adjunct faculty; shared work area with photocopier, kitchen area, library/newspaper area, outlet accessibility	Adjustable lighting	Lockers for adjunct faculty	Shared
	Student Lounge	Integrated with the student hub; more secluded space where students can gather, rest, relax, study, and play games	Open during regular building hours	Multiple tables, seating for ??, variety of seating - some public, some hidden in nooks; outlet accessibility; food-prep area; access to games and recreation (i.e. ping pong, foosball)	Natural light and adjustable lighting	Lockers	Shared
	Student Offices	Offices for Student Government i.e. SBA and SGA; integrated within the respective schools	Open during regular building hours	Standard office plus seating for guest	Natural light and adjustable lighting	Storage for student organizations; access to student lockers nearby	Shared
	Mini-break Station	Student-focused; located throughout classroom wings of 536 Mission St building	Open during regular building hours	Microwave, vending machines, water fountains, coffee stands	Basic Lighting	Storage for food and coffee supplies	Shared
	Break Room	Faculty and Staff-focused; retain existing 3 located throughout 40 Jessie St building and 3 located in 536 Mission St building (in addition to staff, faculty lounges, and mini-break stations; used for short breaks, preparing food	Open during regular building hours; fully secured after hours	Microwave, shelving and storage, sink	Basic Lighting	Small amount of storage for food and supplies	Shared
Interview Room	Retain interview rooms located within 40 Jessie for private conferences typically between staff and students	Open during regular building hours; fully secured after hours	Table, seating for 4, outlet accessibility, data access	Adjustable lighting		Shared	
Relaxation	Within the Hub; Adjacencies to Wellness Center and SGA Lounge; <i>Needs further definition</i>	•Accessed during regular building hours	TBD			Shared	
Wellness	Within the Hub; Adjacencies to Relaxation area and SBA Lounge; <i>Needs further definition</i>	•Accessed during regular building hours	TBD			Shared	